**STAFF MOBILITY FOR TRAINING[[1]](#endnote-1)**

**MOBILITY AGREEMENT**

Planned period of the training activity: from 29/3/2023 till 31/3/2023

Duration (days) – excluding travel days: 2,5 working days

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#endnote-2) |  | Nationality[[3]](#endnote-3) |  |
| Sex [*M/F*] |  | Academic year |  |
| E-mail |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code  (if applicable) |  | Faculty/Department |  |
| Address |  | Country/ Country code |  |
| Contact person, name and position |  | Contact person e-mail / phone |  |
| Type of enterprise:  NACE code [[4]](#endnote-4)  (if applicable) |  | Size of enterprise  (if applicable) | <250 employees  >250 employees |

**The Receiving Institution / Enterprise[[5]](#endnote-5)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Association Inter-University Centre Dubrovnik** | Faculty/Department |  |
| Erasmus code[[6]](#endnote-6)  (if applicable) |  |
| Address | Don Frana Bulića 4,  20000 Dubrovnik | Country/ Country code[[7]](#endnote-7) | **Croatia, HR 191** |
| Contact person  name and  position | Nada Bruer Ljubišić  Executive Secretary | Contact person e-mail / phone | [nada.bruer@iuc.hr](mailto:nada.bruer@iuc.hr)  +385 20 413626 |

#### For guidelines, please look at the end notes on page 3.**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: English

|  |
| --- |
| **Overall objectives of the mobility:**  The programme aims to raise the profile of teachers by improving their competencies in digital education and by strengthening the competences of HEI staff engaged in internationalisation. With this training, teachers would be able to support the enhancement in students’ key competencies such as critical thinking, multilingualism and ability to cooperate on the international level. The main focus is on digital competencies relevant to teachers and competences for international mobility.  *Enhancing 4 IN’s* will present all the results of the project WITEA-ID to teachers and international cooperation departments staff. Participants will actively take part in the programme by learning to use a unique platform of multifunctional space with appropriate and useful tools for digital teaching. The training for the use of digital platforms and e-Toolkits would enhance participant’s skill in the use of online technologies for teaching and establishing new international cooperations. |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):**  The staff attending *ENHANCING 4 IN’s* would be more skilled in using digital platforms, existing tools and acquainted with new e-Toolkits. This knowledge would improve their current teaching skills, but also strengthen competencies for the enhancing of internationalization. As a result, home institution would be able to further develop their international connections and establish new cooperations, even when physical connection is not possible. |
| **Activities to be carried out:**  *Enhancing 4 IN’s in digital teaching practices:Internationalisation, innovation, interaction and inclusion*  Presenting examples ofexisting digital teaching practices in international  environment  *Round table: preparing students and teachers for working in an online environment (*Moderators from Mendel University)  Open space presentations of open access online modules, materials and tools to enhance innovative digital educational interventions.  Training session open access web-based toolkit: Improving international mobility competencies in HE, assessing competence growth.  *It’s not either or:* *on combining location and digital teaching (on example of t*he Inter-University Centre Dubrovnik as an independent international institution)  *Workshop 1: Programming Environment that promote Critical Thinking for students –(MIT App Inventor)* Dr. Papadakis, Dr. Kalogiannakis & Dr Ampartzaki, University of Crete, Greece  *Workshop 2: Digital teaching methodology from pre to post-Covid era; Building skills for the 21st century job market.* Presentation of innovative tools and approaches in digital teaching - Marios Paraskevupoulos, Novel Group, Luxembourg  *The future of digital internationalization in HE -* Substantial program around meeting with colleagues and other activities related to enhancing internationalization in HEI and overcoming barriers  Strategies for effective online teaching: evidence informed practices. |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**  The desired impact of the mobility within the project is the |
| Participants would gain skills in different aspects of digital teaching: technical skills for the use of different technologies for online teaching, suggestions for the methodology for online teaching, organisational and methodological knowledge in preparing students for online environments. They would also be trained in using innovative e-Toolkits to enhance the international mobility.  Participants would be acquainted with different successful projects in digital international cooperation.  Participants would acquire knowledge of different ways Inter-University Centre Dubrovnik, as an institution and network can support and facilitate international courses, workshops and conferences in all academic fields, carried out in hybrid model. |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[8]](#endnote-8)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member:**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person:  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person: Nada Bruer Ljubišić    Signature:  Date: 2/9/22 |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. The top-level NACE sector codes are available at <http://ec.europa.eu/eurostat/ramon/nomenclatures/index.cfm?TargetUrl=LST_NOM_DTL&StrNom=NACE_REV2&StrLanguageCode=EN> [↑](#endnote-ref-4)
5. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-5)
6. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives.. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-6)
7. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-7)
8. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). [↑](#endnote-ref-8)