

The IUC Working Papers aim at generating interest for and debate on the ideas and research outcomes presented at IUC-activities. The IUC Working Papers is an inclusive platform for sharing the output of IUC courses, conferences and research meetings. The initiative of IUC-course directors to nominate papers is welcomed. The papers should be of academic quality but can in terms of content vary along the whole range of disciplines and subjects addressed in IUC-courses and conferences. Only participants in IUC-activities (from advanced master students to senior staff) are eligible to publish (and submit) papers - or later versions of papers - that were presented during an IUC activity.

🔍 Review

- There is a review procedure for IUC Working Papers under the responsibility of the scientific board of the IUC. The members of the scientific board are: Prof. Walther Zimmerli (Humboldt University Berlin), Prof. Kirstin Drenkhahn (Free University of Berlin), Prof. Snježana Prijović-Samaržija (University of Rijeka), Prof. Sigmund Grønmo (University of Bergen) and Prof. Wieger Bakker (Utrecht University).
- After a positive outcome of the review procedure the Working Paper will be published on the corresponding section of the IUC Website.

≡ Paper characteristics and review criteria

- The working paper contributes to the dissemination of knowledge and insights as presented and discussed in IUC-courses, conferences and other research activities;
- The working paper provides access to the outcomes of IUC-activities for participants at IUC-activities and for a wider (academic) audience;
- The working paper can be on work in progress -and therefore submitted before submission to an academic journal- or on research related activities that are not to be published in an academic journal.
- The working paper may have different characteristics: from a research paper, a position paper, an essay to a report;
- The working paper is of academic quality;
- Working papers should be in English, typed in 1,25 spacing (including all notes and references), A4, page numbering on.
- Working papers should not exceed 20,000 words in length.
- In Working papers the APA-style for references is used.

🔍 Review procedure

- IUC Course Directors can nominate papers from participants in their course. In that case, they are considered to be the first reviewer. When submitting the paper to the IUC they hand in a short-written evaluation of the paper using the review criteria listed above. A second review will take place under the responsibility of the scientific board of the IUC.
- IUC participants can submit papers for publication in the IUC-working papers series. In that case two reviewers will look at the working paper under the responsibility of the IUC scientific committee.
- After having submitted the paper to the IUC-secretariat, within 2 weeks secretariat will send the paper to the reviewer(s). The reviewers are either members of the IUC scientific committee or other academics, invited by the IUC-scientific committee as a guest reviewer;
- The reviewer(s) will notify the IUC-secretariat within four weeks of their findings through a short written evaluation of the paper using the review criteria listed above.
- In their evaluation of the paper 'revise and resubmit' procedures will be avoided.

- After a positive outcome of the review procedure the Working Paper will be published within two weeks on the corresponding section of the IUC Website.

❖ **Open Access**

- The IUC Working Papers is Open Access. When published, the paper cannot be withdrawn.
- The IUC Working Papers can be shared freely when appropriate credit is given and when the use of it is noncommercial.

✉ **Submission**

Authors are required to submit two Word-documents and send both these documents by email to the IUC-secretariat (iuc@iuc.hr) mentioning 'IUC Working Paper submission' in the subject.

1. Author Contact Details and Biography:

- the title of the article
- the author(s)' names and affiliations
- a short biography of no more than 100 words for each author
- contact details for the corresponding author (including postal and email addresses and phone number)

2. Working Paper:

- the title of the Working Paper
- a summary or abstract of 150-200 words in length outlining the aims and subject matter
- 3-6 keywords that describe the working paper - for indexing and abstracting services
- the full working paper, including references